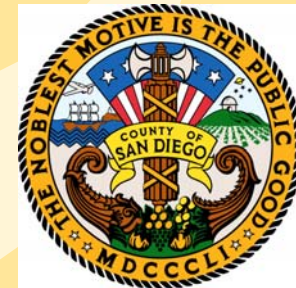




*Environmental and public health through
leadership partnership and science*

Starting a Body Art Business In the County of San Diego



Main DEH OFFICE

**1255 IMPERIAL AVE., THIRD FLOOR
SAN DIEGO, CA 92101
(619) 338-2222**

The office is open Monday- Friday , 8AM-5PM.



BODY ARTIST HEALTH PERMITS

All persons engaging in the practice of tattooing, body piercing, or the application of permanent cosmetics (body art) are required to obtain an annual Health Permit from the Department of Environmental Health (DEH). **Body art practitioners must obtain an annual health permit for each location at which they practice body art.**

THERE ARE TWO TYPES OF BODY ART HEALTH PERMITS.

The first type of health permit, a **G01 Owner/Practitioner**, is for a person who owns the body art business. This person may or may not perform body art procedures. This person may employ a practitioner to work as an employee in the business, and/or may rent out workstations to practitioners. The person who has this type of permit is responsible for such functions as insuring that only registered practitioners with valid health permits are working in the business, for keeping all cleaning and sterilization equipment shared by the practitioners in good operating condition, and for maintaining a master infection prevention and control plan that covers all people working in the business.

The second type of health permit, a **G03 Body Art Practitioner**, is for a person who performs body art within another person's business (shop). This person may work as an employee or rent a workstation. A practitioner who rents a workstation is responsible for sections of the master infection prevention and control plan that applies procedures used in his or her portion of the business.

You can obtain a health permit after registering with the County by going to an office at any of the following locations.

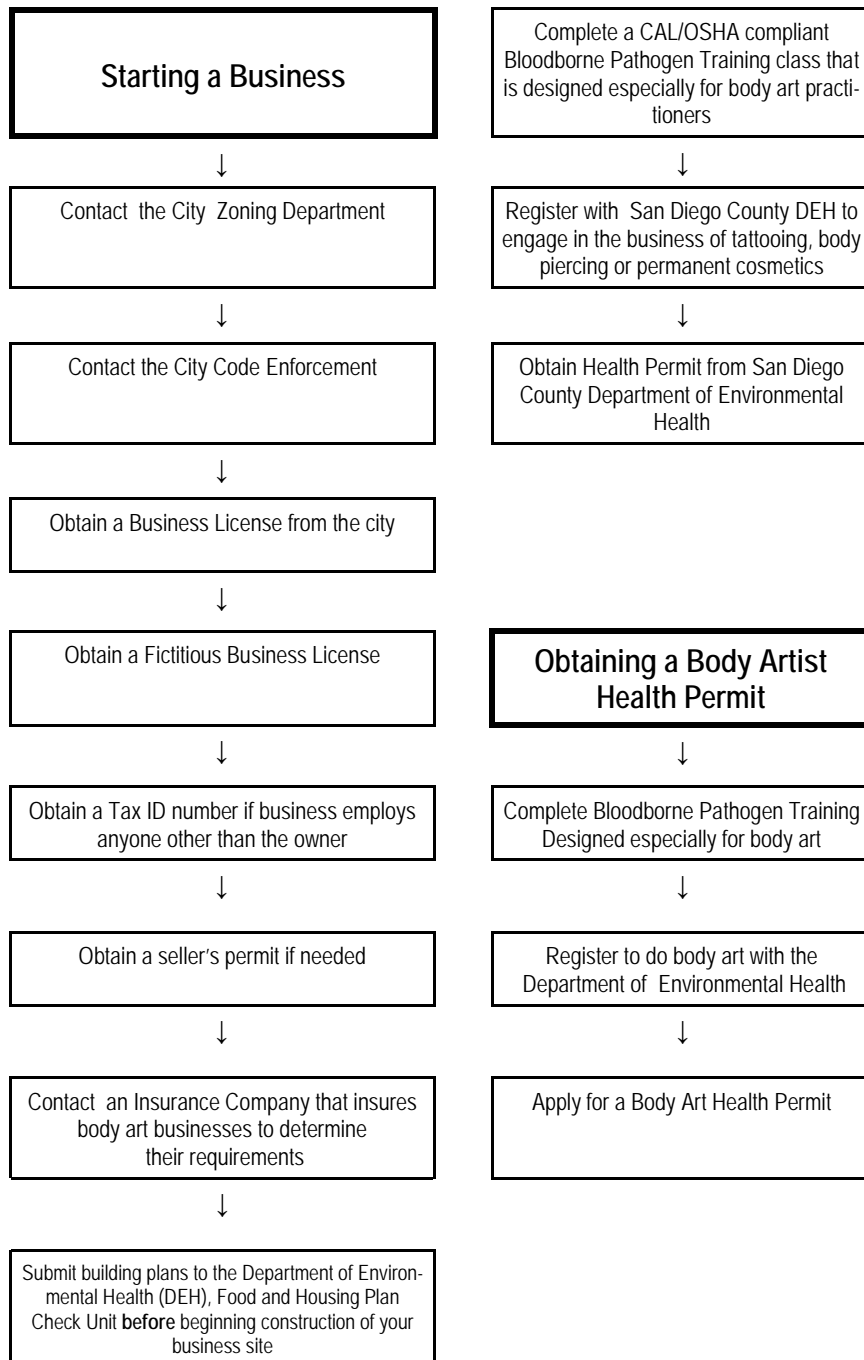
BEFORE BEGINNING TO BUILD

City Zoning.....	1
Building Permit	1
Sign Restrictions & Requirements.....	1
Business License.....	1
Liability Insurance	1
City and County Contact Information.....	2
Fictitious Business Name.....	4
Tax ID Number	5
Seller's Permit	5
Shop Plans.....	6

BEFORE PERFORMING ANY BODY ART

Bloodborne Pathogen Training	8
Register with County of San Diego	9
Obtain a Health Permit	10
Dept. of Environmental Health Office	11

Steps to Success in a Body Art Business



BEFORE PERFORMING ANY BODY ART

BODY ARTIST (PRACTITIONER) REGISTRATION

Since December 31, 1998, California law has required all persons engaged in the business of tattooing, body piercing and the application of permanent cosmetics to be registered in every county in which they practice. Upon registration, the practitioner will be given a registration number that will be valid until cancelled by either DEH or by the practitioner. Here in San Diego County, the Department of Environmental Health is the agency that handles body art practitioner registration. A registration card with number will be issued after registration.

You can register with the County by going to the main Department of Environmental Health office shown below. The office is open Monday- Friday, 8AM-5PM.

MAIN OFFICE

1255 IMPERIAL AVE., THIRD FLOOR
 SAN DIEGO, CA 92101
 (619) 338-2222

BLOODBORNE PATHOGEN /INFECTION CONTROL TRAINING

Tattooing, body piercing and the application of permanent cosmetics can potentially transmit bloodborne pathogens from one person to another. It is the responsibility of every person involved in body art to insure that procedures are followed 100% of the time to ensure the safety of all people who can potentially be exposed to bloodborne pathogens in their body art business.

To protect the health of BOTH the public and the body artist or permanent cosmetics technician, all who plan to engage in body art procedures will be required complete a bloodborne pathogen/infection control class that meets CALOSHA requirements and is specifically geared toward preventing cross contamination and disease transmission in body art and permanent cosmetics businesses.

The following organizations offer Bloodborne Pathogen/ Infection Control Classes designed especially for body art professionals.

Alliance of Professional Tattooist, Inc. (520) 514-5549
<http://www.safe-tattoos.com>

Association of Professional Piercers
(888) 888-1277
<http://www.safepiercing.org>

California Alliance for the Promotion of Safe Body Art
(858) 277-5082
<http://www.CAPSBA.org>

Society of Permanent Cosmetics Professionals
(949) 548-6447
<http://www.spcp.org>

BEFORE YOU BUILD

Opening a body art business takes time and planning. Contacting the various offices may seem like too much trouble, but knowing what is required before starting can save time and money.

CITY ZONING

Some cities do not allow body art businesses in certain areas of the city, or may not allow a body art business at all. Check with the Zoning Department before spending time looking for a business site in a city.

BUILDING PERMITS

Any construction that involves electricity, plumbing, or the construction of separate rooms requires a building permit.

SIGN RESTRICTIONS

Cities may also regulate business signs. Contact Code Enforcement to determine if the city has signage specifications or other requirements such as sign permits.

BUSINESS LICENSE

Cities also require business licenses. Contact the city to find out what the procedure is for obtaining a business license.

LIABILITY INSURANCE

All body art businesses should obtain liability insurance to protect your business assets. Most landlords will require it and some cities will require it to obtain a business license.

The following contact numbers will assist you in determining the requirements for the location of the body art business you are considering.

CONTACT INFORMATION

CARLSBAD

1635 Faraday Ave (760) 434-2820
Building Permit (760) 602-2700
Business License (760) 602-2495
Chamber of Commerce (760) 931-8400
Codes Enforcement (760) 602-2703
Zoning (760) 602-4610

CHULA VISTA

276 4th Ave (619) 691-5041
Building Permits (619) 691-5272
Business License (619) 691-5007
Chamber of Commerce (619) 420-6603
Code Enforcement (619) 691-5280
Zoning (619) 585-5621

CORONADO

1825 Strand Way (619) 522-7300
Building Permit (619) 522-7331
Business License (619) 522-7320
Chamber of Commerce (619) 435-9260
Code Enforcement (619) 522-7326
Zoning (619) 522-7326

DEL MAR

1050 Camino Del Mar (858) 755-9313
Business Permits (858) 755-9337
Business License (858) 755-9354
Chamber of Commerce (858) 755-4844
Code Enforcement (858) 793-3072
Zoning (858) 755-9337

EL CAJON

250 E. Main St. (619) 441-1764
Building Permits (619) 441-1726
Business License (619) 441-1668
Chamber of Commerce (619) 440-6161
Code Enforcement (619) 441-1741
Zoning (619) 441-1741

ENCINITAS

505 S. Vulcan Ave. (760) 633-2600
Building Permit (760) 633-2730
Business License (760) 633-2606
Chamber of Commerce (760) 753-6041
Code Enforcement (760) 633-2685
Zoning (760) 633-2710

ESCONDIDO

201 N Broadway (760) 839-4617
Building Permit (760) 839-4647
Business License (760) 839-4659
Chamber of Commerce (760) 745-2125
Code Enforcement (760) 839-4650
Zoning (760) 839-4671

IMPERIAL BEACH

825 IB Blvd. (619) 423-8301
Building Permit (619) 628-1360
(619) 628-1357
Business License (619) 628-1423
Chamber of Commerce (619) 424-3151
Code Enforcement (619) 628-1358
Zoning (619) 628-1356

LA MESA

8130 Allison Ave (619) 463-6611
Building Permit (619) 667-1176
Business License (619) 667-1114
Chamber of Commerce (619) 440-6161
Code Enforcement (619) 667-1177
Zoning (619) 667-1177

LEMON GROVE

3232 Main St (619) 825-3800
Building Permit (619) 825-3805
Business License (619) 825-3800
Chamber of Commerce (619) 469-9621
Code Enforcement (619) 825-3800
Zoning (619) 825-3805

NATIONAL CITY

1200 National City Blvd (619) 336-4200
(619) 336-4228
Building Permit (619) 336-4210
Business License (619) 336-4330
Chamber of Commerce (619) 477-9339
Code Enforcement/ Bldg (619) 336-4267
Zoning (619) 336-4310

OCEANSIDE

300 N. Coast Hwy. (760) 435-3000
Building Permit (760) 435-3950
Business License (760) 435-3878
Chamber of Commerce (760) 722-1534
Code Enforcement (760) 435-3945
Zoning (760) 435-3520

(4) Cleaning Room. It must be large enough to allow the room to be divided into a “dirty” area for the biohazard sink, the ultrasonic cleaner, an area to package cleaned equipment, and a “clean” area for a steam autoclave with a place to cool hot autoclave trays. The biohazard sink should be a stainless steel sink about ten inches deep so tubes and other contaminated equipment can be scrubbed under water to prevent contamination from splattering. There should also be room for a mop sink, and mop bucket storage.

5) Restroom. Access to the restroom must not require traveling through the procedure area or the cleaning room. Clients must not be exposed to the biohazardous conditions that exist in the area where equipment is cleaned and processed for sterilization.

5) Storage. A separate room or storage area for records, chemicals, and other supplies should be included in the design of the business.

To avoid costly mistakes, contact the Plan Check Unit for a consultation before you begin building out your site. You will be asked to bring a to-scale drawing or plans of your proposed business for evaluation.

SHOP PLANS

Shop plans are an essential ingredient for a well thought out and workable body art business. When choosing a site for a business, consideration must be given to the amount of space that will be needed. In general, a body art business will need space for at least five areas. If only purchased pre-sterilized and disposable equipment is used, then the cleaning room can be reduced to a mop closet.

- (1) Waiting area. Should provide comfortable seating away from the procedure area. It may have an area to consult with clients about a procedure or tattoo designs. It is also a place show the level of professionalism of the artists in your business by displaying their certificates for classes such as Bloodborne Pathogen Training, Infection Control, Cleaning, Disinfection and Sterilization, Wound Care, CPR, or Relevant Anatomy.
- (2) Front Counter Area. The front counter reflects the level of professionalism of your business. It should have signage that includes age requirements and any other policy statement your business has. It should be an area large enough to display jewelry if your business includes piercing, and any after-care products you are recommending for use by your clients.
- (2) Service Room. The service or procedure room should be separated from the waiting area and the cleaning room. Ultrasonic cleaners must not be used at the workstations. It should have at least one sink with unimpeded access that is reserved for hand washing only. Foot or knee controlled hot and cold water is required, and foot operated hand cleanser and motion activated paper towel dispensers are strongly recommended.

CONTACT INFORMATION

POWAY

13325 Civic Center Dr	(858) 679-4239
Building Permits	(858) 679-4288
Business License	(858) 668-4404
Chamber of Com.	(858) 748-0016
Code Enforcement	(858) 668-4663
Zoning	(858) 679-4290

SAN DIEGO (CITY)

200 W C St	(619) 236-5555
Building Permits	(619) 446-5000
Business License	(619) 615-1500
Chamber of Commerce	(619) 544-1300
Code Enforcement	(619) 236-5500
Code Compliance	(619) 236-5500
Development Service	(619) 446-5000
Economic Development	(619) 533-4233
Planning Department	(619) 235-5200
Sign Permits	(619) 446-5000
Zoning	(619) 446-5000

SAN DIEGO COUNTY (Unincorporated Areas)

General Information	(858) 694-3900
Building Permits	(858) 565-5920
Code Enforcement	(858) 694-3741
North Co	(760) 940-2893
Planning/Land Use	(858) 694-2960
Sewer	(858) 495-5717
Zoning	(858) 565-5981

SAN MARCOS

1 Civic Center Dr.	(760) 744-4020
Building Permit	(760) 744-1050
X3203	
Business License	(760) 744-1050
X3102	
Chamber of Commerce	(760) 744-1270
Code Enforcement	(760) 744-1050
X3203	
Zoning	(760) 744-1050
X3204	

SANTEE

10601 Magnolia Ave	(619) 258-4100
Building Permit	(619) 258-4100
Business License	(619) 258-4100
Chamber of Commerce	(619) 449-6572
Code Enforcement	(619) 258-4100
Community Dev	(619) 258-4100
Zoning	(619) 258-4100

SOLANA BEACH

635 S. Hwy 101	(858) 720-2400
Business License	(858) 720-2400
Chamber of Commerce	(858) 755-4775
Code Enforcement	(858) 720-2413
Zoning	(760) 633-2710
Building Permit	(760) 633-2730

VISTA

600 Eucalyptus Av	(760) 726-1340
Building Permits	(760) 726-1340
Business License	(760) 726-1340
Chamber of Commerce	(760) 726-1122
Code Enforcement	(760) 726-1340
Zoning	(760) 726-1340

Please note:

Phone numbers listed may not reflect recent changes

FICTITIOUS BUSINESS NAME (DBA)

If your business name is anything other than your legal name, a fictitious business license is required. You will need a fictitious business name to open a business bank account, and to establish any merchant accounts. A fictitious business name statement must be filed with the ***County Assessor/Recorder/Clerk.***

Offices are open Monday-Friday, 8AM-5PM, at the following locations.

SAN DIEGO OFFICE

County Administration Building
1600 Pacific Highway, Rm. 260
San Diego, CA 92101
(619) 237-0502

CHULA VISTA OFFICE

590 Third Ave.
Chula Vista, CA 91910
(619) 498-2200 or 498-2277

EL CAJON OFFICE

200 So. Magnolia
El Cajon, CA 92020
(619) 401-5700

KEARNY MESA OFFICE

9225 Clairemont Mesa Blvd.
San Diego, CA 92123
(858) 505-6226 or 505-6262

SAN MARCOS OFFICE

334 Via Vera Cruz, Ste. 150
San Marcos, CA 92069
(760) 940-6858 or 940-6868

TAX ID NUMBER

If your business will have any employee other than yourself, you are required to have federal and state Employer Tax ID numbers. Your tax ID number can be obtained via the Internet by searching for federal and state tax ID numbers or you can call the Employment Development Offices for help, Monday-Friday, 8 AM- 5 PM at the following locations:

SAN DIEGO OFFICE

4389 Imperial Ave.
San Diego, CA 92112
(619) 266-4290

NORTH COUNTY OFFICE

1949 Avenida del Oro, Ste. 106
Oceanside, CA 92025
(760) 631-6150

SELLER'S PERMIT

You must have a seller's permit or resale permit if your business purchases wholesale items for later resale in your body art business. You can obtain a seller's permit from the ***California State Board of Equalization.*** The offices are open Monday-Friday 8 AM-5 PM at the following locations.

SAN DIEGO OFFICE

1350 Front St., Ste. 5047
San Diego, CA 92101
(619) 525-4625/4526

NORTH COUNTY OFFICE

334 Via Vera Cruz, Ste. 107
San Marcos, CA 92078
(760) 510-5850